



USE OF ABERFELDY CHURCH SANCTUARY AND HALLS

INTRODUCTION: There are many groups who currently use and wish to use the Aberfeldy Parish Church (APC) Sanctuary and Halls and it is necessary to set out the regulations which determine the use of the buildings.

1. INSURANCES:

1.1- APC activities: For activities under all the recognised ministries of the APC church, including Activity Days and joint activities with sister congregations: insurance against damage/theft to church building and contents is provided by APC.

1.2-All other activities and organisations: The organisation which is using the facilities is responsible for providing third party liability insurance so that damage to church building and contents is covered by the organisation's insurance provider. Organisations external to APC organisations will not be allowed to use the facilities unless a current, valid third party insurance certificate can be produced.

2-ORGANISATIONS AND PRIORITIES. The list of activities and organisations with their priorities is given below:

PRIORITY#1. Activities involving APC Worship, Prayer, Session; extra-ordinary congregational meetings; regular activities such as Activity Days, Breathe, Rock Steady and Youth meetings, APC Funeral Services.

PRIORITY #2. Activities of other Christian organisations.

PRIORITY #3. Activities of other charities whose aims can be supported by the church as being conducive to Christian living or community groups with whom APC wish to engage.

3. ORGANISATIONS NOT PERMITTED TO USE SANCTUARY AND HALLS. The following organisations are not permitted to use the facilities:

Organisations whose aims are contrary to the Christian faith.

Masonic organisations.

Bands who are not Christian bands but who want practice space.

Organisations who have been previously refused use of the premises due to unresolved damage, noise levels etc.

4. PAYMENT FOR USE OF THE CHURCH PREMISES. It is recognised that there is a high cost in the heating and cleaning of the facilities and in the provision of toilet facilities so, wherever possible, these costs will be claimed back in full from organisations which are using the facilities either as a recognised fee or as a suggested donation. The costs below are based on measurement of gas and electric consumption and costs of cleaning and gardening. It is stressed that these figures are for guidance only and that discretion can always be used as to whether or not any charge is made for the use of the facilities.

Standard charge

The standard charge for Lawers is £10 per hr.

The standard charge for Farragon is £7.50 per hr.

The standard charge for Rainbow is £6.00 per hr.

The standard charge for the Welcome Area is £6.00 per hr.

The standard charge for use of the Kitchen is £6.00 per hr.

If users need more than one room, the charge will be the standard for the largest room booked, plus 50% of the standard charge for other rooms.

Discounted charge

The standard charge may be reduced by up to 50% for hall use by charities or other organisations that the Church wishes to support and that are unable to pay the standard charge.

Funerals

For details of charges please contact Annette Macdonald, Church Administrator or David Gauld, Funeral Director.

Full facility hire

A standard charge of £150 will apply for the hire of all Church facilities, including the Sanctuary, for large events that are not regarded as part of the Church Ministry or part of the Outreach Programme - eg the staging of a concert.

Use as part of Church Ministry or Outreach

There will be no charge for use of any Church facilities by groups substantially comprised of Church members/attendees or for events which form part of the Church Outreach Programme. However, if such groups or individuals wish to make a voluntary contribution it should be accepted.

For the avoidance of doubt, the Following are regarded as part of the Ministry/Outreach Programme:

Fellowship Lunches

Prayer Café

Breathe

CAP

Quilting Group

AA
Conversation Group
Activity Day
Shoebox day

Room preparation

In all cases, except funerals, the preparation should be done by the user and the room left as found.

4- APPROVAL OF USE OF THE APC FACILITIES. The Kirk Session has the ultimate authority as to who can use the church facilities. However, the approval for use on a day to basis of the halls is delegated to the Session Clerk who will defer to Session if appropriate, or the Minister.

5-USE OF THE SANCTUARY. The sanctuary is only to be used for worship, prayer, praise and healing in their various forms and for outreach (as in the Breathe project). Use of the sanctuary for purposes other than those stated must be approved by The Minister, Interim Moderator or Session.

6- RULES FOR THOSE USING THE CHURCH FACILITIES. Each organisation using the facilities is required to sign and abide by the rules and regulations which are given in the document 'RESPONSIBILITIES OF CHURCH GROUP/ORGANISATION USERS'

A handwritten signature in black ink that reads "Ken Allstaff". The signature is written in a cursive style with a large, sweeping flourish at the end.

KEN ALLSTAFF

28th December 2018